



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

DATE: WEDNESDAY, JUNE 1, 2022, 6:00-8:37 P.M.

LOCATION: NORTH CAMPUS – SECONDARY SCHOOL, 1ST FLOOR, ROOM 1102

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

AGENDA

	Allocated Time/Start Time
I. Call to Order (6:00 pm)	1 min (6:00) (6:04)
<ul style="list-style-type: none">The Board Chair (Mr. Fradette) called the meeting to order at 6:04	
II. Pledge of Allegiance/Mission/Roll Call	2 min (6:01) (6:05)
<ul style="list-style-type: none">Roll call: (Dr. Andre; Here // Mr. Fradette; Here // Mr. Hannan; Here (on the phone) // Mrs. Johnson; Here // Mr. Palmer; Here // Mr. Williams; Here (on the phone) // Mrs. Wittleder; Here). A quorum was present.	
III. Approval of Agenda	2 min (6:03) (6:06)
<ul style="list-style-type: none">Motion: Mr. Palmer moved to approve the agenda and was seconded.Discussion: None<u>Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)</u>	
IV. Celebrate TCA (Make a Wish)	1 min (6:05) (6:07)
Action: (Harris)	
Motion: (Info)	
Rationale: to highlight accomplishments of TCA students, staff, and parents	
<ul style="list-style-type: none">We celebrated our year-long integrated K-12 fundraising effort for the Make-A-Wish Foundation.TCA Schools raised a total of \$101,757 which will allow the granting of more than 13 wishes to children with critical illnesses.Sarah Grosh, Make-a Wish Director of Community Development, said, “Wow! This is incredible! We have been blown away by the generosity and support of each TCA campus. It really speaks to the community you’ve created. I hope everyone is extremely proud of the impact they’ve made.”	
V. Comments from the Audience (Audience members have 3 minutes to address the Board)	10 min (6:06) (6:09)
(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)	
<ul style="list-style-type: none">There were no comments from the audience	
VI. Comments from the Board of Directors	10 min (6:16) (6:10)
<ul style="list-style-type: none">Mrs. Wittleder: Briefly reviewed her continuing education course entitled Crucial Conversations; important to know how to effectively communicate with various stakeholders; listening skills are imperativeMrs. Johnson: Excited about summer starting; after one year as a Board Director I learned there is a lot to know and more to learnMr. Fradette: I appreciate all the work that has gone into growing as a team (Board/Administration)Mr. Palmer: It has been a fantastic ending to a great school year (Capping ceremony, Baccalaureate, graduation, etc.); phenomenal experiences and heartfelt enthusiasm	
VII. Report of the President & Cabinet Spotlights	10 min (6:26) (6:17)
Action: (Sojourner)	
Motion: (Info)	
Rationale: to highlight cabinet activities (Pres., Ops, Academics, HR, Finance).	
<ul style="list-style-type: none">Dr. Sojourner highlighted the following items from his report:<ul style="list-style-type: none">This was the first year we had an evening outdoor traditional H.S. graduation; Mr. Shields did an outstanding job coordinating the effort	

- Very positive reaction from the staff when we announced pay increases and returning bonuses (largest in TCA history)
- The administration is planning various 25th Anniversary events for next year; guest speakers and authors, including founder Vance Brown (Master of Ceremonies for Titan of the Year), etc.
- Community donated over \$600,000 to fund staff bonuses and over \$100,00 towards Make-a-Wish, and over \$1.1M for North Sports Complex
- We are working with the city planners to grant them a permanent easement to work on our property; we are easement that could include an access road that TCA could use as another entry/exit to TCA

VIII. Consent Agenda

3 min (6:36) (6:38)

Board Directed items to be removed from Consent Agenda:

Motion: (Vote) to file the Consent Agenda

A. Finance (VanGambleare)

1. April Financials

B. July 15, 2022 Board Offsite Agenda

C. Board Continuing Education Report; Crucial Communication (Wittleder)

- **Motion: Mrs. Wittleder moved to file the Consent Agenda and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

IX. Minutes: May 9, 2022

2 min (6:39) (6:39)

Action: (Swanson)

Motion: (Vote) to approve the May 9, 2022 minutes

Rationale: to provide a record of the Board meeting for files

- **Motion: Mr. Palmer moved to approve the May 9, 2022 minutes and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

Break

5 min (6:41) (6:41)

X. Discussion Agenda Items

A. Items removed from Consent Agenda

B. Cabinet Level Reports

1. Budget Approval for Next FY

3 min (6:46) (6:48)

Action: (VanGambleare)

Motion: (Vote) to approve the TCA budget for the 2022-2023 school year

Rationale: to approve the proposed budget for the 2022-2023 school year

- **Motion: Mr. Williams moved to approve the TCA budget for the 2022-2023 school year and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

2. Annual Charter Contract Review

3 min (6:49) (6:51)

Action: (Pacht)

Motion: (Vote) to approve the Charter Contract between TCA and ASD20 for 2022-2023

Rationale: to annually review and approve changes to the Charter Contract Between TCA and ASD20

- **Motion: Mrs. Wittleder moved to approve the Charter Contract between TCA and ASD20 for 2022-2023 and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

3. Annual Character Report

15 min (6:52) (6:52)

Action: (Jolly)

Motion: (Info)

Rationale: to review measures of character at TCA in accordance with Strategic Goal 1, Assessment 1-1-1

- Mr. Wes Jolly, Director of Academic Services, reported on the character education program at TCA.
- Character remains one of the “best things about TCA” as indicated on our Parent Survey.
- Character education is a deliberate effort to help students, parents, and staff members understand and act in accordance with core principles of behavior.

- Mr. Jolly presented twelve measurable areas that indicate our K-12 efforts are robust, comprehensive, and effective at helping develop exemplary citizens with virtuous character.

4. **Digital Health Committee Formation Board Membership** 10 min (7:07) (7:11)

Action: (Sojourner)

Motion: (Vote) to approve members of the TCA Board to be on the Digital Health Committee

Rationale: to determine members of the TCA Board who will participate on the Digital Health Committee

- **Motion: Dr. Andre moved to approve Mr. Palmer and Mrs. Wittleder to serve on the Digital Health Committee and was seconded.**
- Discussion:
 - The Board appointed Scott Palmer and Sonya Wittleder as members of the new Digital Health Committee.
 - The purpose of the committee is to develop an action plan to collect community input and communicate associated research findings on the effects of device use at school, and to consider development of a board philosophy/policy on digital health.
 - The committee will begin meeting once school resumes in August.
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

C. Board Level Reports

1. **Adopt a School Reports and Next School Year Assignments** 15 min (7:17) (7:16)

Action: (Fradette)

Motion: (Discussion)

Rationale: to determine possible topics for the July Working Session

- Each Board Director visited their adopted schools and were enthusiastic about what they saw and experienced
- The Board Directors identified the following characteristics of the schools they visited:
 - Outstanding leadership
 - Every student treated as important
 - Re-building relationships with parents, students, and staff after the pandemic
 - Committed staff
 - Positive and energetic staff; staff show resolve and purpose when engaging students
 - Honoring and respecting one another
 - Activities are meaningful and show pride in each school
- The Board strives to be as connected as possible with the TCA community – and to build an appreciation for the variety of events, programs, and accomplishments that each of our seven schools provide
- Board Directors have adopted the following schools for next year:
 - College Pathways – Sonya Wittleder
 - Cottage School – Travis Williams
 - Central Elementary – James Fradette
 - East Elementary – Kelli Hawkins
 - North Elementary – Tim Hannan
 - Junior High School – Scott Palmer
 - High School – Kinetta Johnson

2. **Board Evaluation Action Items** 5 min (7:32) (7:47)

Action: (Fradette)

Motion: (Discussion)

Rationale: to review the results of the Board Self Evaluation and determine if any action steps are necessary

- The Board Evaluation highlighted the following items that the Board should continue to do:
 - Form positive relationships among stakeholders
 - Strive for open and transparent communication
 - Grow as a Board
 - Visit and better understand Board Director adopted schools

3. **Training Committee Annual Report** 15 min (7:37) (7:49)

Action: (Johnson)

Motion: (Info)

Rationale: to review Board new Board member training activities

- The Training Committee highlighted three areas to accomplish next year:
 - Formalize new Board Director training to make it consistent from one year to another
 - Introduce a new Board Director mentorship program whereby a new Board Director would be paired with a current Board Director (ask questions, provide insight, etc., to better understanding the role of the TCA Board)

- Consider creating a general checklist of items to complete during the transition period to help new Board Directors become better prepared to sit on the TCA Board

4. Appreciation Committee Annual Report 5 min (7:52) (8:09)

Action: (Andre/Palmer)

Motion: (Info)

Rationale: to review teacher appreciation activities at TCA

- The Appreciation Committee highlighted the following items:
 - Each school provided their teachers with various forms of appreciation that impact staff and which they enjoy (lunches, gifts, birthday cards, etc.)
 - It is important to provide kindness and love towards staff by recognizing them (even if it is just by giving them a compliment or by acknowledging what they do is important)

D. Board Communication 5 min (7:57) (8:20)

Action: (Secretary)

- Celebrate TCA
- Adopt a School List
- Digital Health Committee
- Character Report

Rationale: to develop and approve of communication update to community

E Future Board Agenda Items 5 min (8:02) (8:21)

1. Strategic Plan Review, Discussion, July, Fradette
2. Board and President's Goals, Discussion, July, Fradette
3. Annual Meeting (Seat New Board Members, Board Officer Elections, Board Picture), Discussion, Aug, Fradette
4. Hail and Farewell to Board Members, Info, Aug, Fradette
5. Charter Review (signed copy for records), Info, Aug, Pacht
6. Strategic Plan Approval, Vote, Aug, Board Chair
7. Board Agreement/Conflict of Interest Disclosure/Executive Session Confidentiality Disclosure Statement Sign, Info, Aug, Board Chair
8. Board and President Goals Approval, Vote, Aug, Board Chair
9. President Designates 2 Individuals as Emergency Replacements, Vote, Aug, Sojourner
10. Board Committee Chair Assignments, Info, Aug, Board Chair

F. Comments from the Board of Directors 5 min (8:07) (8:22)

- The Board was enthusiastic, proud, and appreciative of the accomplishments of the administration and staff this past year
- They acknowledged how the focus on core values, teamwork, clear communication, high energy, relationship building created a positive atmosphere to get things done
- Next year, the board is looking forward to another outstanding year

G. Executive Session (TCA President's Annual Evaluation) 20 min (8:12) (8:27)

Action: (Fradette)

Motion: to move into executive session pursuant to C.R.S. 24-6-402 (4)(f) TCA President interim feedback

Rationale: to provide TCA President with Annual Evaluation from the TCA Board

- **Motion: Mr. Palmer moved to move into executive session pursuant to C.R.S. 24-6-402 (4)(f) TCA President interim feedback and was seconded.**
- Discussion: Dr. Sojourner was invited to attend the executive session.
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

H. TCA Board Approval of TCA President Pay and Benefits 5 min (8:32) (9:23)

Action: (Fradette)

Motion: (Vote) to approve the TCA President's pay and benefits for 2022-2023

Rationale: to complete the TCA President's annual feedback and approve the President's Pay and benefits for next year

- **Motion: Mr. Fradette moved to approve the TCA President's pay and benefits for 2022-2023 and was seconded.**
- Discussion: The Board came out of executive session to vote on the President's pay and benefits for next year.
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

XI. Adjournment (Approx. (8:37 p.m.)) (8:37) (9:24)

- **Motion: Mr. Fradette moved to adjourn the meeting and was seconded.**
- Discussion: None.
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**